



Surrey Youth Focus

SUMMARY REPORT & ACCOUNTS For the year ended 31st March 2009

CHARITY REGISTRATION NUMBER

1093718

TRUSTEES

David Hypher DL – Chairman
Elaine Tisdall – Vice Chairman
Sue Wilson – Vice Chairman
Alan McMichael – Treasurer
Peter Brayne
Andy Burns
Ian Burks
Georgina Churchlow (Until Oct 08)
Chris Hickford
Les Hillman
Peter Hills
Dave Slinn
John Trend
Alison Watson (From Oct 08)
Michael Zilka (Until Oct 08)

INDEPENDENT EXAMINER

Acumen
Chartered Accountants
Unit 4K, 102 Lower Guildford Road
Knaphill, Woking
Surrey GU21 2EP

PRESIDENT

Lady Baden-Powell CBE DL

VICE PRESIDENT

John Walshe DL

CHIEF EXECUTIVE

Mike Abbott

MEMBER SERVICES MANAGER

Jane O'Boyle (Until Oct 08)
Kate Peters (From Nov 08)

REGISTERED ADDRESS

Astolat
Coniers Way
New Inn Lane
Burpham
Guildford
Surrey GU4 7HL

BANKERS

Barclays
105 Victoria Road
Horley
Surrey
RH6 7AX

STATEMENT BY THE TRUSTEES

The information presented on pages 2 to 3 is a summary of information contained in the full financial statements of Surrey Council for Voluntary Youth Services for the year ended 31st March 2009.

These summarised financial statements may not contain sufficient information to allow the reader to gain a complete understanding of the financial affairs of the Charity. For further information, the full financial statements, the examiner's report on those accounts and the Trustees' Report should be consulted. Copies are available on request or on our website at: www.surreycvys.org.uk.

The full financial statements were approved by the Trustees on 2nd September 2008 and were examined by Acumen. The examiner's report on those financial statements was unqualified and the examined accounts will be delivered to the Charity Commission.

Statement approved by the Trustees and signed on its behalf by:

Trustee

STATEMENT BY THE EXAMINERS

We have examined the summary financial statements set out on pages 2 to 3.

**Respective responsibilities of the
Trustees and Examiners**

The summary financial statements are the responsibility of the Trustees. It is our responsibility to report to you our opinion on their consistency with the full financial statements.

OPINION

In our opinion the summary financial statements are consistent with the full financial statements for the year ended 31st March 2009.

Acumen
Chartered Accountants
Unit 4K, 102 Lower Guildford Road
Knaphill, Woking
Surrey GU21 2EP

Surrey Youth Focus

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st March 2009

| | Notes | Unrestricted £ | Restricted £ | Total 2009 £ | Total 2008 |
|--|-----------|-------------------|-----------------|--------------------|---------------|
| INCOMING RESOURCES | | | | | |
| Donations | | 125 | - | 125 | 372 |
| Subscriptions | | 5,875 | - | 5,875 | 5,675 |
| Charitable Activities | | | | | |
| Grants: | 2 | | | | |
| Surrey County Council | | 50,800 | 44,700 | 95,500 | 74,378 |
| Connexions | | - | 150,000 | 150,000 | 43,868 |
| Smiths Charity | | 10,000 | - | 10,000 | 10,000 |
| Coleman Trust | | - | 2,000 | 2,000 | 2,000 |
| Defra | | - | - | - | 25,000 |
| Seedbed | | - | 5,000 | 5,000 | 5,000 |
| Kids Out | | - | - | - | 16,064 |
| CWDC | | - | 15,000 | 15,000 | - |
| Minor Works | | - | 5,544 | 5,544 | - |
| Other | | 2,750 | - | 2,750 | 6,750 |
| Other Income | 3 | 6,789 | 25 | 6,814 | 1,247 |
| Investment Income | 4 | 7,804 | - | 7,804 | 3,339 |
| | | 84,143 | 222,269 | 306,412 | 193,693 |
| RESOURCES EXPENDED | | | | | |
| Grants | 5 | - | 28,527 | 28,527 | 38,886 |
| Charitable Activities | | | | | |
| Direct service delivery | 6 | 11,094 | 51,971 | 63,065 | 31,302 |
| Staff costs | 7 | 56,469 | 7,065 | 63,534 | 106,616 |
| Office and property costs | 8 | 6,273 | - | 6,273 | 6,557 |
| Sundry expenses | 9 | 7,519 | 1,120 | 8,639 | 14,681 |
| Governance costs | 10 | 3,419 | - | 3,419 | 2,191 |
| TOTAL EXPENDITURE | | 84,774 | 88,683 | 173,457 | 200,233 |
| NET INCOME (EXPENDITURE) BEFORE TRANSFERS | | (631) | 133,586 | 132,955 | (6,540) |
| TRANSFERS | | 23,155 | (23,155) | - | - |
| NET MOVEMENTS IN FUNDS FOR THE YEAR | | 22,524 | 110,431 | 132,955 | (6,540) |
| TOTAL FUNDS AT 1 st APRIL 2008 | | 36,445 | 15,691 | 52,136 | 58,676 |
| TOTAL FUNDS AT 31 st MARCH 2009 | | 58,969 | 126,122 | 185,091 | 52,136 |

Surrey Youth Focus

BALANCE SHEET as at 31st March 2009

| | | 2009 | | 2008 | |
|--|-------|---------|---------|----------|--------|
| | Notes | £ | £ | £ | £ |
| FIXED ASSETS | | | | | |
| Tangible assets | 11 | | - | | - |
| CURRENT ASSETS | | | | | |
| Debtors | 12 | 16,565 | | 364 | |
| Cash at bank and in hand | | 172,415 | | 81,335 | |
| | | 188,980 | | 81,699 | |
| CREDITORS: Amounts falling due within one year | 13 | (3,889) | | (29,563) | |
| NET CURRENT ASSETS | | | 185,091 | | 52,136 |
| NET ASSETS | | | 185,091 | | 52,136 |
| RESERVES | | | | | |
| Unrestricted funds | | | 58,969 | | 36,445 |
| Restricted funds | 16 | | 126,122 | | 15,691 |
| | | | 185,091 | | 52,136 |

Note numbers refer to the comments in the full set of Financial Statements.

Report of the Treasurer

We have enjoyed another successful year ending with a surplus after transfers of over £22,000 on unrestricted funds. This was a surprising outcome as the Trustees had budgeted for a deficit. We are grateful for the additional support from our funders for the year which has enabled us to generate a surplus and provided funds to cover an expected deficit in 2009-10.

A number of staff changes took place with a new Member Services Manager, an Information Officer, a Children's Workforce Development Council Project Officer and a Youth Development Worker, this latter post filling a vacancy that occurred at the end of the previous financial year. Minimal advertising costs were incurred with external funding for the Project Officer and Development Worker positions. The increase in total reserves was primarily due to Connexion funding carried forward to be spent over the next 2 years.

We continued to manage funding programmes on behalf of other bodies, notably the Activity Fund where 48 grants were made totalling £28,027 and the Connexions Surrey sponsored Capacity Fund was expended on Direct Service Delivery. One grant totalling £500 was made on behalf of the Surrey County Council Youth Development Service. The Demo Pod residual funds were handed over to the Surrey Clubs for Young People during the financial year. The increase in total reserves was due to Connexions Surrey funding carried forward and to be spent over the next two years.

The charity holds reserves to fulfil its legal obligations. Total reserves amount to £58,969 of which £42,000 is required to meet the charity's reserves policy. The balance will be used in future years to provide services to members.

Surrey Youth Focus Trustees' Report

For the year ended 31st March 2009

Chairman's Report

Surrey Youth Focus is firmly established as the trusted representative voice of voluntary sector youth organisations in Surrey.

We have worked as a Board of Trustees through our Chief Executive and team to develop Surrey Youth Focus as the body that would strengthen the voice, value and recognition of voluntary youth work in Surrey. We are a membership organisation and registered charity that limits its representation to members who work with children and young people aged from five to twenty five. We have represented members' views at local, county, regional and national level. Through our newsletter, fast track email alerts and open forum meetings we have advised them about and assisted in the development of funding streams, opportunities for promotion, new initiatives and training courses. Our aim is to provide our members with a valued service and to celebrate the achievements of young people in Surrey.

The charity was formally established on 28th May 2002 as Surrey Council for Voluntary Youth Services but existed as an organisation since the 1960s and is regulated by a written constitution which was revised on 7th October 2008. The Charity changed its name to Surrey Youth Focus on 1st April 2009. Trustees (known as members of the Executive Committee) are appointed at the Annual General Meeting each year. The constitution requires at least 6, but not more than 14 members of the Executive Committee. The Trustees decide the strategic direction of the charity, set the annual budget, operational objectives and monitor performance.

All these activities have been made possible through our Chief Executive, staff and project manager based at Astolat in our well-equipped office. The Officers and Trustees are indebted to the support received from member organisations and the many partners and sources of funding that make our work possible for the benefit of the organisations working for young people in Surrey. We wish to record our formal thanks to Surrey Youth Development Service, Connexions Surrey, Smiths Charity, The Coleman Trust and Surrey County Council, for their financial and business support.

The Trustees' Executive met four times during the year, and the Finance and Management Committee met monthly.

Chief Executive's Report

This has been a year of significant changes to Surrey Youth Focus internally, and to its external service delivery.

Representation and advocacy

- We have a continued involvement in the Surrey Children and Young People's Strategic Partnership, and have evolved the former Connexions forum to become a Children and Young people Voluntary Sector Forum so that core issues such as young people and homelessness, young people and mental health can be discussed and issue papers be sent on its behalf to the Strategic Partnership.
- A major initiative in response to changes in the Connexions contract process has been to be instrumental in setting up "**Surrey Youth Consortium**" comprising several member organisations to bid for future contracts as a single legal entity
- At the regional level I am Vice – Chairman of South – East Youth Partnership (SEYP) and a Trustee of Regional Action and Involvement South – East (RAISE)

Communication and Celebration

- **New Website:** was prepared during this year and launched in February 2009 to provide an improved information service to members, including policy advice essential for successful grant bids. With its news and Events pages this is becoming the principal method of communicating to Members
- **The Celebration of Youth :** held another highly successful evening in July 2008 at the Harlequin Theatre, Redhill. We staged a fast paced display of contributions from eighteen of our member groups to an audience of young people, parents, leaders, civic dignitaries, members and guests who were delighted with the result.
- **Open Forums for members;** two events this year attracted good sized audiences to be informed on current issues including Common Assessment Framework, changes to CRB Disclosure System, St John Ambulance Youth Programme, Neighbourhood policing.
- **Surrey Youth News:** following a Members Survey the view was to keep it as a paper document, but to make the design more contemporary, and this evolutionary process has begun, and been widely appreciated.

Membership

Total membership now numbers 73 organisations, who in turn work with 25,000 young people a week and 75,000 young people every year. Some member organisations (uniformed and sports based) offer invaluable outdoor and mainstream "positive activities" for young people, whilst others work with needy young people, and those with disabilities.

Conclusion: This has been a year of considerable change aimed at making Surrey Youth Focus more professional, and so able to meet further challenges and opportunities in 2009/10.